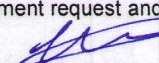


## TRAVEL REIMBURSEMENT REQUEST

COST Office, 149 avenue Louise, 1050 Brussels, Belgium – Tel: +32 (0)2 533 3800 – Fax: +32 (0)2 533 3890  
E-mail: [office@cost.esf.org](mailto:office@cost.esf.org) – Website: <http://www.cost.esf.org>

<b>1. MEETING DETAILS</b> COST-C26-190209-05342 / Prague / from 19/02/09 to 20/02/09 / days: 2					
Action Number (or equivalent): C26			Science Officer: T. Goger		
Admin Officer: C. Malimban		E-mail: <a href="mailto:cmalimban@cost.esf.org">cmalimban@cost.esf.org</a>		Tel: +32 2 533 38 42 Fax: +32 2 5333890	
<b>2. PARTICIPANT</b> – if not yet registered in the COST database, please register prior to the meeting at <a href="http://www.cost.esf.org/e-cost">www.cost.esf.org/e-cost</a>					
FAMILY NAME: TSALIKIS			FORENAME: CHRISTOS		
DATE OF BIRTH: 18/11/1981			INSTITUTION COUNTRY: GREECE		
E-MAIL: <a href="mailto:ctsalik@civil.auth.gr">ctsalik@civil.auth.gr</a>			TEL: +30.2310.995753		
<b>3. BANK DETAILS</b> – In order to be reimbursed, you must first register your IBAN and SWIFT/BIC code via <a href="http://www.cost.esf.org/e-cost">www.cost.esf.org/e-cost</a>					
NAME OF ACCOUNT HOLDER: TSALIKIS T. CHRISTOS					
NAME OF THE BANK: EMPORIKI BANK					
<b>4. ACCOMMODATION and MEALS</b>					
Travel START (door-to-door)		Date: 17/02/2009		Time: 13.00	
Travel END (door-to-door)		Date: 24/02/2009		Time: 16.00	
<b>4a. HOTEL</b> Total number of hotel nights (fixed rate of €120/night) - no receipt required				Number: 3 Total (€): 360	
<b>4b. MEALS</b> - entered by the COST Office (fixed rate of €20/meal - no receipt required)					
<b>5. TRAVEL EXPENSES</b>					
<b>PLANE, TRAIN, Long Distance BUS, etc.</b>	From	To	To (Return)	Amount	Currency
PLANE	THESSALONIKI	VIENNA	THESSALONIKI		88.00 €
TRAIN	VIENNA	PRAGUE			58.20 €
TRAIN	PRAGUE	VIENNA			29.00 €
Continue on separate sheet if required					
<b>5b. CAR</b> (including rented car)		From:	To:	To (return):	
Proof of distance must be attached <input type="checkbox"/>		Km (both ways):			
Name of additional COST passenger:					
Reimbursement fixed rate 0,20 € / km or 0,30 € / km with additional passenger				Total (€):	
<b>5c. LOCAL TRANSPORT</b> - For local transport expenses no receipts are required under a total of €25 (single & return). Above €25 (in total for the entire trip) add detailed justification & receipts.					25.00 €
<b>5d. TAXI</b> – Taxi fares are only reimbursed where no reasonable public transport is available and are limited to €40 in total for the entire trip. Receipts are always required.				Amount	Currency
					€
<b>6. OTHER / REMARKS:</b>					
I will stay at Vienna privately for some nights on my own expenses.					
As for the travel expenses concerns, it was the cheapest way to go from thessaloniki to Prague. I attached only the 1st boarding pass. If you need the second one, please email me to send it to you.					
I certify that this travel claim is a true statement of travel expenses incurred by me. I have not been and will not be reimbursed for these expenses from any other source nor have I included any expenses paid or to be paid directly from another source. I am aware that my home institution may be informed about this payment. I have read the rules for travel reimbursement request and agree to them.					
Date: 19/02/2009		PARTICIPANT SIGNATURE: 			

FOR COST OFFICE USE

Form and documents checked and approved

Date:

A.O.:



FAHRSCHEIN

01 ERWACHSENER

CIV 1181

Gültig: 18.02.2009 - 17.04.2009

DATUM	ZEIT	VON	NACH	DATUM	ZEIT	KLASSE
**	*	WIEN SÜDBAHNHOF	-> PRAHA	*	*	2
**	*	*****	-> *****	*	*	*

*   *	*****
UBER ->	<1181>WIEN SUSSENERBRUNN*BECECLAV (GR) (0054) BRND* (HAVLICKOV FOD/C. THEBOVA) **
*****	

ÜBER - \*\*\*\*\*

PREIS EUR \*\*\*58, 20  
AT: inkl. 10% USt= EUR 1,58

1615440 WIEB SÜDBF  
1615440 Bilpelgof. Ermä

Bitte ggf. Ermäßigungskarte vorweisen!

191932 0  
180209 12:02 285129

AT: mkt. 10% USt= EUR 1,58

CIV 1181

FAHRSCHEIN + RESERVIERUNG  
Eurocity

01 ERWACHSENER

CIV 1181			CIV 1181			
DATUM	ZEIT	VON	NACH	DATUM	ZEIT	KLASSE
20.02	17:30	PRAHA-HOLES	->WIEN SUEDE	20.02	22:02	2
*	*	*	->*	*	*	
ZUG	177	EC WAGEN	258	STZPLATZ		
				FENSTER		
			116			

NICHTRAUCHER ABTEILWAGEN

sparschiene kein Umtausch/Storno

BEFORDERER:  
0054 1181

PRETS EUR \*\*\*29,00

AT: inkl. 10% USt= EUR 0,55

806420096912

191931 1

180209 12:02 285129

161544839 WIEN SÜDBF  
161544839 Bitte ggf. Ermäßig.

Bitte ggf. Ermäßigungskarte vorweisen!

**BOARDING PASS / ΚΑΡΤΑ ΕΠΙΒΙΒΑΣΗΣ**

## ECONOMY

JAMIE OF PASSENGER  
TSALIKIS/CHRISTOSMR

THESSALONIKI  
VIENNA

CLASS DATE 3-11  
IE 3325 Y 17FEB

CLASS DATE \_\_\_\_\_

1

**OLYMPIC**  
AIRLINES

VA C.G.

DOCUMENT NUMBER

1 15

20A 240

1440

1



Print

Close

## Reservation Confirmation

From: **SkyEurope Reservations** (reservations@skyeurope.com)

Sent: Wednesday, December 03, 2008 5:55:11 PM

To: CTSALIKIS@HOTMAIL.COM



Your Confirmation Number:

**L3LIXV**

## Reservation Confirmation

**MR. CHRISTOS TSALIKIS**

GR

**Booking Date:** Wed 03 Dec 2008**Booked By:** INET**Agent Name:** WEBANONYM

- The confirmation number, passport/photo I.D. and valid visas (where applicable) need to be submitted at check-in to receive a boarding pass.
- Check-in opens **2 hours before the scheduled time of departure and closes 40 minutes before the scheduled time of departure**. In case you fail to show up at check-in in time, you may not be permitted boarding and your reservation will be cancelled without right to a refund.

### Passenger Details:

Name	Customer Number	Flight #/Seat #
Mr. CHRISTOS TSALIKIS		3325/NA 3324/NA

### Flight Details:

Date	Flt	From/To	Depart	Arrive
TUE 17 FEB 2009	3325	THESSALONIKI (SKG) --> VIENNA (VIE)	16:15	17:10
TUE 24 FEB 2009	3324	VIENNA (VIE) --> THESSALONIKI (SKG)	12:50	15:35

\*All times are local

### Price Details:

**Base Fare: 58.00 EUR****Total Fare Price: 58.00 EUR**

Checked ba: 10.00 EUR

Checked ba: 10.00 EUR

Transactio: 10.00 EUR

**Total Including Service Charges: 88.00 EUR**



## Payment Details:

Visa / Visa Electron:	88.00 EUR
Balance Due:	0.00 EUR

## TRAVEL INFORMATION



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## Fare rules

• Availability of a respective fare tariff is subject to the free capacity in the particular tariff category.

• Paid fare can be refunded to the passenger only upon grounds provided for by the applicable laws. This itinerary confirmation together with boarding pass constitutes a valid air ticket authorizing the passenger to use the air carriage services operated by SkyEurope Airlines, a.s. or SkyEurope Airlines Hungary Kft. (for flights operated to/from Hungary) (hereinafter jointly as SkyEurope). Change of destination, flight date and time of departure in the reservation can be made no later than 2 hours before the scheduled time of departure and upon payment of the fee. Legal relations between the passenger and SkyEurope are governed by the Conditions of Carriage of SkyEurope, the laws of the place of seat of the carrier and the Montreal Convention. Passengers are obliged to acquaint themselves with the Conditions of Carriage of SkyEurope before departure. The name of the passenger can be changed 2 hours before the scheduled time of departure. Conditions of Carriage are available at [www.skyeurope.com](http://www.skyeurope.com) or at the SkyEurope sales desks. should any part of the journey be already made by the passenger (that is one way out of the return flight).

**Registration of passengers (check-in) opens 2 hours before the scheduled time of departure and closes 40 minutes before the scheduled time of departure** upon Change fee for any change: <http://www.skyeurope.com/EN/Default.aspx?CatID=212>

The offer and its conditions only apply to fares available to the public. Special publicly not available fares are subject to special fare conditions. Right for a refund is not available for passengers recommended to come to the airport sufficiently in advance before the departure of their flight in order to be able to adapt to the



Print

Close

**Schedule change to your flight**

From: **SkyEurope** (noreply@skyeuropesc.com)  
Sent: Tuesday, January 13, 2009 8:16:11 PM  
To: CTSALIKIS@HOTMAIL.COM

Dear passenger,

On behalf of SkyEurope Airlines, we would like to thank you for your reservation. Despite our efforts to minimize any changes in our plans, your new flight details are as follows. Please note, all times are local:

flight segment 1:  
From Thessaloniki(SKG) to Vienna(VIE)  
Tue, 17/02/2009 Flight NE3325 Depart SKG at 1500 and arrive VIE at 1555

flight segment 2:  
From Vienna(VIE) to Thessaloniki(SKG)  
Tue, 24/02/2009 Flight NE3324 Depart VIE at 1135 and arrive SKG at 1420

flight segment 3:  
From () to ()  
, Flight Depart at and arrive at

flight segment 4:  
From () to ()  
, Flight Depart at and arrive at

Passengers:

1. CHRISTOS TSALIKIS

PLEASE CLICK BELOW TO ACCEPT THIS FLIGHT CHANGE ONLINE:  
<http://217.199.162.38/NE.SC/a.aspx?1=13L3LIXV000744-NE3325G29E00SKGVIEE55-NE3324N29A35VIESKGD20AC&lg=EN>

If you wish to contact SkyEurope Airlines you can call us at +421/2/3301 7301 or at our local numbers.

SkyEurope Airlines would like to ask for your understanding and hopes to see you soon on board of our flights.